

SCURRY COUNTY HEALTH UNIT

JOB DESCRIPTION- FULL TIME LVN (Updated 3-14-2019)

General Description:

Full-time position

Provides nursing services in local, county, regional, or state Public Health Agency. Ability to work independently, or under direct supervision as needed.

Duties performed:

LVN functions under the direction and supervision of the Public Health Nurse, Health Unit Director, and Local Health Authority in the following areas:

1. Rabies Authority for Scurry County including reporting, investigation, proper treatment and education for patient. Works closely with Animal Control and State Zoonosis.
2. Assists Health Authority weekly with Clinic for indigent patients in Health Unit.
3. Assists with weekly immunization clinic as needed.
4. Assists with Epidemiology Surveillance for Scurry County
5. Assists with Emergency Preparedness for Scurry County and attend all meetings and trainings As necessary. Obtain all needed certifications for ICS.
6. Responsible for the Diabetic program for the Health Unit, including all teaching and counseling of new and existing diabetic patients in the county. Responsible for researching possible funding to increase the size of the program.
7. Responsible for educating the county population concerning other potential public health issues.
8. Maintain working knowledge, meets standards and current information of Class D Pharmacy requirements, pertaining to the current State Policy and Procedure manual.
9. Tuberculosis knowledge base of signs, symptoms of disease and disease process, screening methods including PPD skin testing, indications for screening, administration of medications and counseling.
10. Assists Public Health Nurse with investigations and follow up of immigrant population.
11. Sexually Transmitted Infections knowledge base of signs and symptoms if the disease and the disease process, screening methods including specimen collection for male and female clients, packaging of biological specimens and biohazardous material for mail, phlebotomy procedures and indications for screening, administration of medications, counseling (medications, protection and prevention). Meets documentation and reporting requirements.

Minimum Qualifications:

Licensed to practice as a Vocational Nurse in the State of Texas

Two years of experience or more in related field preferred

Valid Texas driver's license

Valid Social Security Number

Current CPR certification

Knowledge, Skills, and Abilities:

1. Knowledge of professional nursing theory, nursing process, nursing sciences, and clinical skills.
2. Knowledge of public health sciences and health care management skills.
3. Ability to communicate effectively orally, and in writing.
4. Ability to perform and learn computer techniques, audiovisual, and office equipment.
5. Ability to perform and utilize medical equipment.
6. Ability to incorporate principles of teaching, planning, and evaluation in case management and reporting to proper areas.
7. Skilled in assessment of clients with complex health issues.
8. Health and physical condition sufficient to permit full performance of all duties of this position.
9. Ability to travel as needed for education and training.
10. Ability to work in high stress situations when needed. Willingness to stay current with the ever-changing field of Public Health.